



**Leeds Safeguarding  
Adults Board**

# Member Organisation Commitments

## LSAB: Strategic Plan

## Leeds City Council: Adults & Health

### Member Organisation Commitments

**Organisation: Leeds City Council: Adults & Health**

**Completed by: Maxine Naismith**

**Date:**

**Notes:**

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These commitments will form an addendum to the Board's Strategic Plan, and members will be asked to summarise their achievements in next year's annual report.

## 1. *Ambition: Seek out the voice of the adult at risk*

**Notes:**

*Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.*

- Commitment to embed the principles of service user involvement, risk assessment, capacity issues and protection planning in a way that clearly promotes the voice and the dignity of the individual at risk. To ensure commitment this should be audited on an annual basis.
- To ensure that the key principles from the DH (2011) are not just enshrined in strategy and policy but clearly translated into practice.
- Empowerment, person led decisions and informed consent to be a cornerstone of practice by consulting the person about their desired outcomes throughout the safeguarding process.
- Protection, ensuring that people feel safe and that they feel that they have the correct level of support and representation when they are involved in safeguarding. A clear recognition that the individual's contribution is key to their safeguarding plans actually providing them with protection.
- Accountability, ensuring that safeguarding is transparent and consistent and subject to external scrutiny (Court of Protection) and that the adults voice is clearly heard throughout.

## Leeds City Council: Adults & Health

### 2. Ambition: Improve awareness of safeguarding across all our communities

**Notes:**

*Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.*

- To define a number of key principles with regards to, outcome focus, risk assessment and risk management, mental capacity and protection planning. The Mental Capacity Act Local Implementation Network will be key in terms of these principles. This LIN is multi-agency and will be in an ideal position to take this agenda forward.
- With regards to protection planning there needs to be improved awareness of agency responses to identified risk with multi-agency plans being developed with the aim of preventing further abuse or neglect. A key issue is to keep the risk of abuse / neglect at a level acceptable to the individual and the agencies supporting them where the adult wishes to remain in a risky situation if that is their choice and they have the capacity to make that decision.
- Engagement and participation, to further develop a strategy with two main elements. Ensuring that local people with care and support needs are involved in the formulation of the strategy and have buy in to the strategic plan and a concerted effort to use social media and other communication technologies to increase the understanding of adult safeguarding across the city including the juxtaposition of Children's safeguarding.

### 3. Ambition: Improve responses to domestic abuse and violence

**Notes:**

*Please consider actions your organisation can take to improve responses*

- To ensure that appropriate staff are mandated to receive Leeds Domestic Violence Strategic Board approved training. This needs to be for all new staff within their induction and to complete refresher training as required. Strategically there needs to be a read across from DVA training and safeguarding training. ASC already have provided mandatory training for all social workers including Understanding Domestic Violence and Delivering Good Practice. This can be further improved and embedded as part of the Safer Leeds Domestic Violence Quality Mark.
- All relevant staff have awareness of and / or are engaged in Multi-Agency Risk Assessment Conferences (MARACs). ASC can contribute to the further exploration of the MARAC Operational Protocol and can provide further support with regards to the targeted briefings available.
- Full compliance with the Domestic Homicide Review process and further staff to be trained in IMR methodology. This engagement can be further developed strategically and operationally.
- Awareness of the full remit of interventions available to individuals who behave abusively in relationships, this relates to a sophisticated understanding of Domestic Violence and Abuse in the context of male violence, specifically related to honour based violence within specific cultures.
- Refresh the ASC Domestic Violence Policy as per the DVA Quality Mark.

## Leeds City Council: Adults & Health

### 4. Ambition: Learn from experience to improve how we work

**Notes:**

*Please consider how your organisation is learning from people's experiences of safeguarding. This may, for example include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.*

- The production of a specific learning and development strategy with regards to safeguarding, the production of an agreed competency framework and monitored by the Safeguarding Adults Board.
- Ensure that learning from Safeguarding Adult Reviews and Domestic Homicide Reviews are embedded in operational practice. Agencies to contribute to the safeguarding annual self-assessment providing examples of how learning has been used to improve outcomes for individuals.
- With regards to SAB management arrangements both partners to produce an agency self-assessment and each Board member to be appraised specifically in relation to their accountability of members of the SAB. The production of self-assessments to be formulated accompanied by an audit model.



**Leeds Safeguarding  
Adults Board**

# Member Organisation Commitments

## LSAB: Strategic Plan

## LCC – Adults & Health (Integrated Commissioning Team)

Member Organisation Commitments		
<b>Organisation: LCC – Adults &amp; Health (Integrated Commissioning Team)</b>	<b>Completed by: Emma Howson</b>	<b>Date: 27.07.17</b>
<b>Notes:</b>	<p>Please consider and outline how your organisation can help to take forward the Board's ambitions.</p> <p>This should not be a detailed response, but rather a high level overview of how your organisation can contribute to these ambitions for Leeds.</p> <p>Please consider each of these ambitions broadly, and take into consideration the range of services your organisation provides, and where relevant, those services that you commission.</p> <p>Every organisation is different and it may be that not every organisation will be able to provide responses for every ambition.</p> <p>These commitments will form an addendum to the Board's Strategic Plan, and members will be asked to summarise their achievements in next year's annual report.</p>	



## LCC – Adults & Health (Integrated Commissioning Team)

### 1. **Ambition: Seek out the voice of the adult at risk**

**Notes:**

*Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.*

- We will make sure that the voice of the client is a key part of the quality management framework that is being established for commissioned services. Organisations will be expected to demonstrate their commitment to giving clients a voice and evidence that their views are listened to and feed through into service delivery. This will be monitored through the contract management process.

### 2. **Ambition: Improve awareness of safeguarding across all our communities**

**Notes:**

*Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.*

- A key principle of the commissioned domestic violence and abuse service is to ensure that it is inclusive and accessible. It is important that the service develops a recognisable brand and actively promotes and raises its profile/brand through a range of social media and other methods relevant to specific target groups. The success and impact of this will be evaluated through the performance management framework, which includes monitoring of demographic information in addition to activity relating to encouraging engagement from under-represented groups / communities (e.g. community groups visited; forums/networks attended; marketing /promotional activity undertaken (e.g. via social media).

## LCC – Adults & Health (Integrated Commissioning Team)

### 3. Ambition: Improve responses to domestic abuse and violence

**Notes:**

*Please consider actions your organisation can take to improve responses*

- A key principle of the commissioned domestic violence and abuse service is to be flexible and responsive to meet emerging and changing need. This applies to changes in the needs of individual service users in terms of having a range of support options available that reflect changing needs and risk levels. It also applies to wider changes to the delivery of domestic violence and abuse services and pathways across the city. Working in this way will involve greater integration and joint working as city wide partnerships continue to develop. The success and impact of this will be evaluated through the performance management framework and the wider contract management process.

### 4. Ambition: Learn from experience to improve how we work

**Notes:**

*Please consider how your organisation is learning from people's experiences of safeguarding. This may, for example include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.*

- Findings and lessons learnt from DHRs will be circulated to all commissioned services
- Provider workshops/events will be held to share key messages and learning
- Continue to circulate information to all safeguarding leads within commissioned services for internal dissemination



**Leeds Safeguarding  
Adults Board**

# Member Organisation Commitments

## LSAB: Strategic Plan

# NHS Leeds Clinical Commissioning Groups Partnership

## Member Organisation Commitments

**Organisation: NHS Leeds CCG's Partnership**

**Completed by: Gill Marchant**

**Date: 25/07/17**

**Notes:**

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# NHS Leeds Clinical Commissioning Groups Partnership

## 1. *Ambition: Seek out the voice of the adult at risk*

**Notes:**

*Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.*

- The CCG's will continue to work with individuals, Patient Assurance Groups and key organisations to ensure that the voice and views of adults at risk are sought, considered and incorporated into the commissioning and reviewing of all services.
- The CCG's commission a number of Personal Health Budget (PHB) Support Services, as part of an on-going evaluation of PHB implementation the CCGs will continue to seek service user's views in relation to their PHB experience which will inform the re-commissioning of such services.
- The CCG's Designated Safeguarding Adult Professionals will continue to provide expert advice and support to the commissioning leads across the CCG's as part of the commissioning process including the commissioning and re-commissioning of services, service reviews and service redesigns.
- The CCG Safeguarding Team will work to engage all services across the CCG to contribute to seeking out the voice of the adult at risk and to raise the profile of the safeguarding adult at risk agenda.
- The need to seek out the voice of the adult at risk, and work restoratively with people to achieve the changes they need to feel safe will be included in all levels of safeguarding training, including the bespoke training that is delivered to GPs, CCG clinical staff and Commissioning Leads.

## NHS Leeds Clinical Commissioning Groups Partnership

### 2. Ambition: Improve awareness of safeguarding across all our communities

**Notes:**

*Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.*

- Improving awareness of safeguarding across all our communities including Black Minority Ethnic Communities will be incorporated in the CCG Safeguarding Children and Adults Team Business Plan for 2016/17
- The CCGs Safeguarding Children and Adults Team will continue to take responsibility for raising awareness of safeguarding adults and how to report abuse via a variety of methods including staff training, safeguarding supervision, bi-annual safeguarding newsletter, safeguarding bulletins, engagement events, and working collaboratively with the patient engagement teams to undertake a targeted approach to those adults most in need.

### 3. Ambition: Improve responses to domestic abuse and violence

**Notes:**

*Please consider actions your organisation can take to improve responses*

- The CCGs are fully committed to ensuring that the health economy, including primary care, is fully engaged in the Front Door Safeguarding Hub daily partnership meetings. The CCG will fund a scoping project to be completed during 2016/17 to identify what resources are required to ensure that the health economy is a full and active partner within this process.
- The CCGs will continue to support and promote the GP Routine Enquiry Pilot that is currently being led by the LCC Domestic Violence Team.
- The CCG's Designated Nurse for Safeguarding Children and Adults will chair the Health Domestic Violence and Abuse Strategic Delivery Group to ensure the health economy in Leeds provides an effective response to domestic violence & abuse.

# NHS Leeds Clinical Commissioning Groups Partnership

## 4. Ambition: Learn from experience to improve how we work

**Notes:**

*Please consider how your organisation is learning from people's experiences of safeguarding. This may, for example include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.*

- The CCGs commission a Patient Experience Survey from 'Leeds Involving People' regarding patients experiences of services received from Leeds Teaching Hospitals NHS Trust. A section regarding safeguarding adults was included in 2015 and has been revised and expanded for use during 2016/17.
- The learning from Safeguarding Adults Reviews, Learning Lessons Reviews and Domestic Homicide Reviews are incorporated into all safeguarding training that is delivered to CCG and GP staff. Bespoke learning lessons training has been developed specifically for GPs and will be delivered during 2016/17.
- As stated in Section 1 the CCG's will continue to work with individuals and key organisations to ensure that the voice and views of adults at risk are sought, considered and incorporated into the commissioning and reviewing of all services.

# NHS Leeds Clinical Commissioning Groups Partnership





**Leeds Safeguarding  
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# Member Organisation Commitments

## LSAB: Strategic Plan

# Leeds Community Healthcare NHS Trust

## Member Organisation Commitments

**Organisation:** Leeds Community Healthcare NHS Trust

**Completed by:** Deborah Reilly

**Date:** 12<sup>th</sup> September 2017

**Notes:**

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# Leeds Community Healthcare NHS Trust

## 1. Ambition: Seek out the voice of the adult at risk

**Notes:**

*Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.*

- Through our annual records audit LCH examines the extent to which the individual needs of service users are reflected in our care and outcome planning, including their capacity to consent to care and treatment; and how their needs, wishes are responded to including the need for safeguarding or protection from harm
- Through the LCH Dementia Steering Group we ensure that strategic ambitions for improving the experience of people living with dementia in Leeds are well understood and supported by a clear organisational delivery plan
- Through the LCH Safeguarding Adults Champions and Mental Capacity Champions meetings we encourage the sharing of case examples to ensure the sharing of good practice across the wide range of services we provide

## 2. Ambition: Improve awareness of safeguarding across all our communities

**Notes:**

*Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.*

- The LCH Safeguarding Team will use “Safeguarding Week” to highlight the many ways a safeguarding issue can emerge and encourage staff to work with families and communities to alleviate those concerns
- Using the expertise of our Equality and Diversity Lead, LCH will seek imaginative and effective ways of reaching out to BME and other minority communities to draw on the knowledge, skills and ability of those communities to address health and safeguarding concerns
- LCH will continue to work in partnership with Third Sector colleagues such as Karma Nirvana to address safeguarding concerns which may have particular impact on BME groups

# Leeds Community Healthcare NHS Trust

## 3. Ambition: Improve responses to domestic abuse and violence

**Notes:**

*Please consider actions your organisation can take to improve responses*

- LCH will continue to work closely with colleagues in Safer Leeds to spread the effective use of Routine Enquiry across all the services we provide, with focus on core frontline services i.e. Health Visiting, School Nursing and Neighbourhood Teams
- LCH has pledged to raise awareness of Forced Marriage as a safeguarding issue and ensure LCH staff understand the importance of responding to this as an Adult Safeguarding or Child Abuse where concerns arise
- The LCH Safeguarding Team will work with Service Managers and our HR department to ensure staff experiencing Domestic Abuse are aware of the support available to them within LCH from partner agencies

## 4. Ambition: Learn from experience to improve how we work

**Notes:**

*Please consider how your organisation is learning from people's experiences of safeguarding. This may, for example include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.*

- LCH responds actively, openly and honestly to the opportunities for learning presented by Domestic Homicide and Safeguarding Adults reviews, ensuring frontline practitioners contribute to agency reports and are involved in the development and delivery of action plans
- LCH is committed to reducing the severity and number of pressure ulcers and falls experienced by people in our care; we use our DATIX incident reporting system and where appropriate our Serious Incident Investigation process to ensure that learning is identified and disseminated across services
- Safeguarding performance data is reviewed by the LCH Safeguarding Committee to ensure that good practice is recognised and anomalies in performance are subject to supportive challenge




**Leeds Safeguarding  
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# Member Organisation Commitments

## LSAB: Strategic Plan

# Leeds and York Partnership NHS Foundation Trust

## Member Organisation Commitments

<p><b>Organisation:</b></p> <p>Leeds and York Partnership  NHS Foundation Trust</p>	<p><b>Completed by:</b> Lindsay Britton-Robertson</p>	<p><b>Date:</b> 2.10.17</p>
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# Leeds and York Partnership NHS Foundation Trust

## 1. Ambition: Seek out the voice of the adult at risk

**Notes:**

*Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.*

- Making Safeguarding Personal has been embedded within our response to all safeguarding enquiries either within the Trust or via a section 42 investigation.
- LYPFT have representation on the LSAB Citizenship sub group. We are currently looking to recruit into an engagement post to embed this more firmly in the organisation. Engagement is a standing item on the Trustwide Safeguarding Committee agenda.
- The Trust have embedded the Safeguarding publicity in public areas within key hospital sites. The aim is to encourage service users to recognise safeguarding issues and raise them with practitioners.

## 2. Ambition: Improve awareness of safeguarding across all our communities

**Notes:**

*Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.*

- The safeguarding policy is being updated.
- A new supervision policy has been ratified and supervision training is being rolled out. This requires all staff to reflect on their safeguarding practice on a quarterly basis.
- New safeguarding....what to do....posters have been printed and sent out to all areas.
- There is not currently a cross referencing system for generating reports around safeguarding activity and ethnicity data however we are in the process of procuring a new records system with may facilitate this in the future.

# Leeds and York Partnership NHS Foundation Trust

## 3. Ambition: Improve responses to domestic abuse and violence

**Notes:**

*Please consider actions your organisation can take to improve responses*

- The LYPFT Safeguarding team attend the daily DV HUB. The team act as a link to staff and clinicians supporting both victim and perpetrator with an aim of providing support and sharing information.
- The DASH assessment is embedded within the LYPFT clinical recording system in order to better support staff in timely assessment.
- Domestic Violence training is being rolled out across the Trust include routine enquiry and DASH awareness.
- All mandatory safeguarding training now has DV embedded within presentations.

## 4. Ambition: Learn from experience to improve how we work

**Notes:**

*Please consider how your organisation is learning from people's experiences of safeguarding. This may, for example include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.*

- The LYPFT have attended a number of Domestic Homicide Reviews, the learning from such reviews has been linked to higher level safeguarding training (level 3). Those senior clinicians involved in this training are provided with group supervision and regular updates on safeguarding themes arising from such reviews. The aim is to cascade the learning and better embed such learning into practice.
- Specific Lessons Learned have been shared with whole teams (Community Mental Health Teams) to embed and to give teams involved in DH cases the opportunity to discuss and participate in the learning to better embed change.
- A new LIM (Learning from incidents and mortality) meeting takes place weekly in order that a timely response is provided in decision making around serious events. This enables safeguarding involvement to be identified earlier.





**Leeds Safeguarding  
Adults Board**

# Member Organisation Commitments

## LSAB: Strategic Plan

# Leeds Teaching Hospital NHS Trust

Member Organisation Commitments		
<b>Organisation:</b> Leeds Teaching Hospitals NHS Trust	<b>Completed by:</b> Karen Sykes, Head of Safeguarding	<b>Date:</b> 20th July 2017
<b>Notes:</b>	<p>Please consider and outline how your organisation can help to take forward the Board's ambitions.</p> <p>This should not be a detailed response, but rather a high level overview of how your organisation can contribute to these ambitions for Leeds.</p> <p>Please consider each of these ambitions broadly, and take into consideration the range of services your organisation provides, and where relevant, those services that you commission.</p> <p>Every organisation is different and it may be that not every organisation will be able to provide responses for every ambition.</p> <p>These commitments will form an addendum to the Board's Strategic Plan, and members will be asked to summarise their achievements in next year's annual report.</p>	

# Leeds Teaching Hospital NHS Trust

## 1. Ambition: Seek out the voice of the adult at risk

**Notes:**

*Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.*

- Leeds Teaching Hospitals NHS Trust is strongly committed to listening and acting on the views of all our patients and families. To ensure the voice of the adult at risk and their carers is not only listened to but acted upon in order to ensure that our services are continually developed and improved as a direct result of their experience, involvement and input. This is a key activity for the Trust we have made a genuine commitment to enhance our safeguarding practice based on real patient consultation along with wider collaborative work with all partners. Examples of this include our “Speak to Sister” and Message to Matron campaigns and sharing patient and staff stories at Trust board

## 2. Ambition: Improve awareness of safeguarding across all our communities

**Notes:**

*Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.*

- To ensure meaningful consideration of the equality information and to engage with all communities the Trust has established groups made up of relevant representatives from across the Trust and community members. Promoting awareness of safeguarding adults is progressed and developed through the equality objectives and through on-going engagement with our communities.

# Leeds Teaching Hospital NHS Trust

## 3. Ambition: Improve responses to domestic abuse and violence

**Notes:**

*Please consider actions your organisation can take to improve responses*

- Within Leeds Teaching Hospitals NHS Trust (LTHT) in order to underpin and support the effective identification and management of patients experiencing domestic violence across the Trust, a comprehensive training package has been developed and is incorporated within the organisation training programme.
- LTHT have begun to implement routine enquiry within our Emergency Departments. This aims to provide support and advice at the right time acknowledging that people may be more open to accepting support and change at times of crisis.
- The Trust is committed to working with partners to identify best practice and improved service provision for victims of domestic violence with future consideration of an Independent Domestic Violence Advocate (IDVA) located in Emergency Departments.

## 4. Ambition: Learn from experience to improve how we work

**Notes:**

*Please consider how your organisation is learning from people's experiences of safeguarding. This may, for example include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.*

- The Trust is committed to ensure that any learning from individuals experience of safeguarding, gathered either from investigations and from the themes and learning from both local and national reviews supports improvement in practice and service provision. In order to do this our mandatory training programme utilises case studies and promotes an interactive learning approach.
- The process of sharing learning is complex in such a large organisation; we embrace this challenge by using a variety of methods including social media of dissemination from Trust wide communication from our Executive Lead for Safeguarding, Quality and Safety Trust briefings, light bites to attending ward meetings and directed supervision to highlight learning.



**Leeds Safeguarding  
Adults Board**

# Member Organisation Commitments

## LSAB: Strategic Plan

# National Probation Service

Member Organisation Commitments		
Organisation: NPS	Completed by: Rachel Garry	Date: 15/09/17
<b>Notes:</b>	<p>Please consider and outline how your organisation can help to take forward the Board's ambitions.</p> <p>This should not be a detailed response, but rather a high level overview of how your organisation can contribute to these ambitions for Leeds.</p> <p>Please consider each of these ambitions broadly, and take into consideration the range of services your organisation provides, and where relevant, those services that you commission.</p> <p>Every organisation is different and it may be that not every organisation will be able to provide responses for every ambition.</p> <p>These commitments will form an addendum to the Board's Strategic Plan, and members will be asked to summarise their achievements in next year's annual report.</p>	

## 1. *Ambition: Seek out the voice of the adult at risk*

**Notes:**

*Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.*

- Identification, Assessment and Management of offenders – NPS staff have contact with offenders who; pose a risk of harm to known adults at risk, pose a risk of harm to adults at risk in general, are adults at risk, have care and support needs and/or are carers in need of support. Consideration of vulnerability in all assessments, placing adult safeguarding on the agenda, ensuring the above is identified at the earliest opportunity.
- NPS staff can make to the early identification of an offender who may have care and support needs, or of an offender who may benefit from preventative support to help prevent, reduce or delay needs for care and support.
- Co –located victim services team ensures that the victims of crime (who maybe vulnerable) voice and opinion is important in all aspects offender sentences and release plans.
- Regular staff training to ensure practice is kept up to date.
- Referrals to other agencies to access care and support where necessary
- Recognition that Information-sharing between agencies is of paramount importance in adult protection.
- Good communication, cooperation and liaison between agencies and disciplines are essential.
- Ensure the 6 key principles of Adult Safeguarding underpin our work and decision making

## 2. Ambition: Improve awareness of safeguarding across all our communities

**Notes:**

*Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.*

- Specific work with the victims and perpetrators of hate crime. In hate crime cases, the sentence and risk management plans should include objectives to address the hate crime nature of the offence, to manage and reduce the risk to the victim and/or potential victims, and to address any safeguarding concerns.
- Well developed partnership work working with those identified as being at risk of radicalisation or extremism
- Report writing and representations in Court
- Contribution to Oral hearings in prison

## 3. Ambition: Improve responses to domestic abuse and violence

**Notes:**

*Please consider actions your organisation can take to improve responses*

- Seconded staff to the Front Door Hub, partnership working Police and Social Care
- Specifically trained staff to prepare pre-sentence reports on perpetrators
- Ensure the victim perspective is heard in court
- Regular training and updates provided for all staff
- Work with perpetrators to address domestic abuse and violence, risk assessment tools enables assessors to focus on victims particular vulnerabilities.
- Scenario planning allowing assessors to consider situations where domestic abuse is more likely to take place – helps to identify links between adult safeguarding and domestic abuse.
- Appropriate targeting of interventions



## 4. Ambition: Learn from experience to improve how we work

**Notes:**

*Please consider how your organisation is learning from people's experiences of safeguarding. This may, for example include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.*

- Policies regularly reviewed and updated
- Ensure all learning from case reviews is taken forward
- Development of new training for all staff
- Practice guidance has been produced to support NPS staff working with offenders in the community who:
  - Pose a risk of harm to known adults at risk;
  - Pose a risk of harm to adults at risk in general;
  - Are adults at risk

# National Probation Service



**Leeds Safeguarding  
Adults Board**

# Member Organisation Commitments

## LSAB: Strategic Plan

## West Yorkshire Community Rehabilitation Company - Interserve

Member Organisation Commitments		
Organisation:	Completed by:	Date:
<b>Notes:</b>	<p>Please consider and outline how your organisation can help to take forward the Board's ambitions.</p> <p>This should not be a detailed response, but rather a high level overview of how your organisation can contribute to these ambitions for Leeds.</p> <p>Please consider each of these ambitions broadly, and take into consideration the range of services your organisation provides, and where relevant, those services that you commission.</p> <p>Every organisation is different and it may be that not every organisation will be able to provide responses for every ambition.</p> <p>These commitments will form an addendum to the Board's Strategic Plan, and members will be asked to summarise their achievements in next year's annual report.</p>	

# West Yorkshire Community Rehabilitation Company - Interserve

## 1. Ambition: Seek out the voice of the adult at risk

**Notes:**

*Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.*

- Risk assessments & plans completed at the beginning of sentences for cases managed both in custody and in the community. These assessments are dynamic and are continually developed throughout a person's sentence.
- Working directly with both victims and perpetrators of crime to reduce re-offending and protect the public.
- Working closely with other agencies to manage risks both to and from perpetrators.

## 2. Ambition: Improve awareness of safeguarding across all our communities

**Notes:**

*Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.*

- All staff within the CRC are required to complete Safeguarding training.
- Attending and engaging in multi -agency partnership working
- Providing specialist commissioned services for: Women, South Asian, 18- 25 year olds
- Providing translation services.

## West Yorkshire Community Rehabilitation Company - Interserve

### 3. Ambition: Improve responses to domestic abuse and violence

**Notes:**

*Please consider actions your organisation can take to improve responses*

- Working with the Front Door Safeguarding Hub we provide a Senior Case Manager (Probation Officer) to attend and contribute to meetings on a daily basis.
- We work with both perpetrators and victims of Domestic Abuse with the aim of protecting victims, reducing re-offending and managing risk.
- Deliver group work accredited intervention aimed at male perpetrators of Domestic Abuse.
- Provide all staff training regarding domestic violence and abuse.
- Attending and engaging in multi -agency partnership working
- Provide staff working with groups supervision and counselling support

### 4. Ambition: Learn from experience to improve how we work

**Notes:**

*Please consider how your organisation is learning from people's experiences of safeguarding. This may, for example include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.*

- Implementation of Integrated Quality Assurance Assessment Matrix. This framework builds upon feedback from HMPI reports and audit requirements.
- All staff are required to completed a minimum of level 1 Safeguarding Training and are encouraged to complete addition training as required.
- All staff completed Child Sexual Exploitation training
- All staff complete risk of serious harm training
- Embedding learning from all reviews, and inspections.



**Leeds Safeguarding  
Adults Board**

# Member Organisation Commitments

## LSAB: Strategic Plan

# Housing Leeds

## Member Organisation Commitments

**Organisation: Housing Leeds**

**Completed by: Mandy Sawyer**

**Date:**

**Notes:**

Please consider and outline how your organisation can help to take forward the Board's ambitions.

This should not be a detailed response, but rather a high level overview of how your organisation can contribute to these ambitions for Leeds.

Please consider each of these ambitions broadly, and take into consideration the range of services your organisation provides, and where relevant, those services that you commission.

Every organisation is different and it may be that not every organisation will be able to provide responses for every ambition.

These commitments will form an addendum to the Board's Strategic Plan, and members will be asked to summarise their achievements in next year's annual report.



## 1. Ambition: Seek out the voice of the adult at risk

**Notes:**

*Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.*

- Annual Home Visits – all tenants visited annually to review any issues with their tenancy, including review of support need / arrangements, identification of safeguarding issues. 96% of tenants visited in 16/17 – highlighted 556 tenants where referral for additional support made. Enhanced Annual Home Visit in place for all tenants over 75 from April 2017 – to identify any wellbeing issues.
- Sheltered Support Officer – support plans reviewed every 6 months to review support needs / identify safeguarding issues, and regular visits / contact to ensure wellbeing of sheltered residents.
- Housing Leeds continues to support a case conferencing approach – multi agency working to consider wrap around service to tenant / applicant at risk. Housing Leeds attendance on regular case conferences – bi-weekly Young Persons Move On Group, daily Front Door Safeguarding HUB, weekly Adaptations Panel meeting.

## 2. Ambition: Improve awareness of safeguarding across all our communities

**Notes:**

*Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.*

- We offer safeguarding training for all tenants involved in tenant groups so that they can promote awareness in communities. We also offer support to Tenants And Residents Associations (TARAs) to ensure that they have appropriate safeguarding arrangements in place, and this is reviewed on an annual basis.
- Safeguarding training for repairs operatives, safeguarding lead officers within partner contractors to ensure that operatives respond appropriately to safeguarding concerns when undertaking repairs.
- Supporting Council / multi-agency publicity campaigns to promote awareness of particular safeguarding issues, via posters / social media e.g. White Ribbon, bogus callers.

## 3. Ambition: Improve responses to domestic abuse and violence

**Notes:**

*Please consider actions your organisation can take to improve responses*

- Housing Leeds staff represented on Front Door Safeguarding HUB to ensure that housing needs of cases are proactively managed.
- Senior Managers in Housing Leeds identified as DV Champions who are responsible for ensuring that we respond appropriately to DV cases. DV lead officers in each housing office who are currently being trained to support officers in responding to cases - implementation of Caada Dash form and training for all front line officers.
- Housing Leeds has budget available to install additional security measures to properties where the occupant has experienced domestic abuse.
- Housing Leeds has recently developed a Domestic Violence and Abuse Toolkit to offer guidance to staff on how to identify and respond to suspected domestic abuse.
- A programme of training is underway for Domestic Violence Quality Mark training to be delivered to all front line housing staff, in support of aim to achieve the Safer Leeds DV Quality Mark across all areas of Housing Leeds.
- Sign up procedures have been updated to incorporate a routine enquiry about DV as part of the tenancy sign up, in order to ensure that support is offered at the earliest opportunity.

## 4. Ambition: Learn from experience to improve how we work

**Notes:**

*Please consider how your organisation is learning from people's experiences of safeguarding. This may, for example include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.*

- Housing Leeds Safeguarding Lead Officers – attend Council wide Safeguarding Lead Officer meetings, where good practice and lessons learnt are discussed.
- Regular updates to staff on safeguarding / Safeguarding Case of the Month in weekly staff “Housing Leeds Month” email bulletin. Updates / cases discussed at weekly team meetings.
- Housing Leeds senior manager co-ordinates Housing Leeds role in Domestic Homicide Reviews and Serious Case Reviews, and considers learning opportunities.
- Case conferences used as opportunity to identify service weaknesses and opportunities for lessons learnt.

## Housing Leads



**Leeds Safeguarding  
Adults Board**

# Member Organisation Commitments

## LSAB: Strategic Plan

# West Yorkshire Fire and Rescue Service

Member Organisation Commitments		
<b>Organisation: West Yorkshire Fire and Rescue</b>	<b>Completed by: Kathryn Richardson</b>	<b>Date:</b>
<b>Notes:</b>	<p>Please consider and outline how your organisation can help to take forward the Board's ambitions.</p> <p>This should not be a detailed response, but rather a high level overview of how your organisation can contribute to these ambitions for Leeds.</p> <p>Please consider each of these ambitions broadly, and take into consideration the range of services your organisation provides, and where relevant, those services that you commission.</p> <p>Every organisation is different and it may be that not every organisation will be able to provide responses for every ambition.</p> <p>These commitments will form an addendum to the Board's Strategic Plan, and members will be asked to summarise their achievements in next year's annual report.</p>	

# West Yorkshire Fire and Rescue Service

## 1. Ambition: Seek out the voice of the adult at risk

**Notes:**

*Please consider how your organisation can help ensure that the voice of the adult at risk is at the heart of your organisations safeguarding practice.*

- WYFRS staff remain conscientious of our commitment to Safeguarding Vulnerable adults, when providing a 24/7 coverage for those at risk of fire across the Leeds District.

## 2. Ambition: Improve awareness of safeguarding across all our communities

**Notes:**

*Please consider how your organisation can promote awareness of safeguarding adults through its services and networks. Please give particular consideration as to how your organisation can help us promote awareness within Black Minority Ethnic Communities.*

- Improve awareness of safeguarding across all our communities – WYFRS will promote with all of the Leeds District Partners the need to safeguard vulnerable adults in all communities

## 3. Ambition: Improve responses to domestic abuse and violence

**Notes:**

*Please consider actions your organisation can take to improve responses*

- WYFRS will continue to work in close partnership with the relevant agencies in Leeds and aims to respond to all DV reports within 10 days

# West Yorkshire Fire and Rescue Service

<b>4. Ambition: Learn from experience to improve how we work</b>	
<b>Notes:</b>	<i>Please consider how your organisation is learning from people's experiences of safeguarding. This may, for example include learning from Safeguarding Adults Reviews, Domestic Homicide Reviews, performance information or feedback from adults at risk.</i>
<ul style="list-style-type: none"><li>• WYFRS will learn from both internal quality assurance processes and the review of best practice via the Leeds Adult Safeguarding Board</li></ul>	